

ADULT VOLUNTEER/TIGER PARTNER AGREEMENT

ADULT VOLUNTEER JOB DESCRIPTION:

- Be responsible to and follow the directions of the Camp Director and the Camp Rules.
- Attend planning and training meetings when requested prior to Camp to ensure familiarization with the activities, standards, and emergency plans.
- Develop and use small activities, songs, stories, etc. to keep Scouts "occupied" during waiting periods. Preferably these will be specific to the Camp's Theme or Cub Scouting.
- Be at check in no later than 3:40 to ensure that all needed materials are present and greet the Scouts as they arrive.
- Assist in maintaining a clean Camp area by picking up litter and putting away activity materials when requested.
- Maintain 2 (two) deep leadership at all times, for all walking dens.
- Keep the Scouts in your activity area until the end of their activity period. Do not permit them to wander off in the middle of the session.
- For Walking Den Leaders, provide a daily detailed attendance record to the Camp Headquarters as soon as the opening ceremony is complete and the Dens dismiss for the first activity period.
- For Station Leaders, develop an interesting and entertaining way to present your activity. If in need of assistance, contact the Program Director.
- For Range Officers, attend the BSA required training course for the specific shooting sport activity.
- For Tiger Partners, be present with your Tiger every day.
- Encourage sharing, fair play, sportsmanship, safety, and politeness among both Scouts and Staff.
- Maintain good communication with the Camp Director and Program Director.
- Always maintain a professional demeanor with all Scouts, Staff, and Parents.

ADULT VOLUNTEER STATEMENT:

- I agree to abide by the above job description and follow the Camp Regulations.
- Wear the official Camp Uniform every day.
 - Be courteous, patient, and helpful to all at Camp.
 - WILL NOT** use abusive language, swearing, or aggressive behavior.
 - Do not use any tobacco product within view of any Scout or on camp property.
 - No firearms, alcoholic beverages, or illegal substances will be allowed.
 - Wear sensible and comfortable shoes, no sandals or open toed shoes.
 - Wear appropriate clothing, no short shorts.
 - Authorized Staff will dispense medication at the First Aid Station only.
 - Remember the Cub Scout Motto, DO YOUR BEST.

I, _____, have volunteered as an Adult Volunteer for the Southern Sky District Twilight Camp. I understand that my responsibility is to maintain a safe and enjoyable Scouting experience for all participants.

2010 Southern Sky District Twilight Camp

Adult Volunteer Handbook



Webelos Week: June 14– 18, 2010
Cub Week: June 21-25, 2010

Myers Park
McKinney, TX

Theme: CSI: Cub Scout Investigation

Date: Webelos Camp: June 14 - 18, 2010
Cub Camp: June 21 - 25, 2010

Location: Myers Park

Daily Camp Schedule:

4:00pm - 4:30pm	Arrival & Check-In
4:30pm - 4:45pm	Opening Ceremony & Announcements
4:50pm - 5:35pm	1 st Activity Period
5:35pm - 6:20pm	2 nd Activity Period
6:20pm - 7:05pm	Dinner/Group Activity
7:05pm - 7:50pm	3 rd Activity Period
7:50pm - 8:35pm	4 th Activity Period
8:35pm - 8:45pm	Closing Ceremony
8:45pm - 9:30pm	Friday Night activities: Campfire and/or Webe- los Overnighter

Cub Scouts Don't Wear No Socks

Actions: Generally sung as a marching song, with the scouts echoing each line after a leader sings it.

Lyrics:

Cub Scouts don't wear no socks.
Saw them when they took them off.
Threw them in the washing machine.
That's how the laundry all turned green.

Cub Scouts don't wear no socks.
Saw them when they took them off.
Threw them in the garbage can.
Killed three rats and the garbage man.

Cub Scouts don't wear no socks.
Saw them when they took them off.
Threw them up into the air.
That's why the birds need Medicare.

Cub Scouts don't wear no socks.
Saw them when they took them off.
Threw them on the President's desk.
That's why the country's such a mess.

Cub Scouts don't wear no socks.
Saw them when they took them off.

Marching Songs

Marching Songs help keep the Scouts occupied and organized when walking from station to station. They are a great way to show cub Scout spirit and they are fun! Check out

www.macscouter.com or www.scouter.com or other web sites for suggestions.

All of these are repeat songs. You sing/yell a line, or two, and the Scouts repeat it. Wherever possible, I have listed the tune under the title. If no tune exists, use your own or just yell with rhythm!!

Boys from Den (*insert den number*).

Lyrics:

We're the boys from Den (*insert den number*),
We're the Den that's really great!
Sound off: one, two,... Once again: three, four

We're the Den that's here to say,
That we're special in every way!
Sound off: one, two, ...Once again: three, four

I don't know but I've been told,
The boys in Den (*insert den number*) are as good as gold!
Sound off: one, two,... Once again: three, four

Were the Den that can't be beat,
Cause our leaders are really neat!
Sound off: one two,... Once again: three, four

Den (*insert den number*) is number one!
Cause we have lots of fun!
Sound off: one, two,... Once again: three, four
One, two..., three, four

Contact Information

McKinney Emergency: 911

Dennis Luellen, District Director, Southern Sky
Office: 972-396-6444

Stephanie Kirk, Camp Chairman/Director
Cell: 972-897-0185

Michael Kleppe, Program Director
Cell: 903-355-8802

Circle Ten Council, BSA
Main: 214-902-6700

Parking Procedures

Parking is always one of the highlights of Twilight Camp! The following rules should make our lives easier:

- 1) Be Patient! This is for the safety of your scout and mine!
- 2) Follow the instructions of the parking attendants.
- 3) Park in designated areas only.
- 4) DO NOT park alongside the road or leave cars unattended at anytime.

Pick Up/Drop off Procedures

- 1) Follow the instructions of the parking attendants.
- 2) **Parents dropping off Scouts must stay in their vehicles.**
- 3) Scouts must exit the vehicles from the passenger side.
- 4) Scouts must go directly to Den stake.
- 5) **When picking up scouts, parents must stay in their vehicles.**
- 6) Parents will pick up scouts at the cone stations each night.
- 7) Scouts must enter vehicles on passenger side.
- 8) At no time shall scouts cross the roadway. The meeting place is the den stake, not the shady tree line.

MISCELLANEOUS WHAT NOTS

On Monday you will have a "Scouting" period. Use this time to get to know your Den and do the following:

1. Have the boys come up with a Den Name. This year's theme is *CSI: Cub Scout Investigation*.
2. Have the boys design and make their Den Flag. Camp will provide fabric, markers, and poles; you are welcome to provide additional materials for your flag. Include something to identify the Den (like their name, and den number); don't forget the theme.
3. Help them make their leather FOBs. These must have their name and walking den number on it. They will use these as nametags and to collect beads throughout camp.
4. Make up a Den Yell, something along the lines of the Camp Theme and Scouting works great. Have the boys get excited about their Den and shout to the whole Camp who they are.
5. Encourage the Scouts to sing Marching Songs when going from activity to activity. The louder the better.

SWAP-EM'S are those little things the boys (and adults) make to pin to hats. This is a great opportunity to see everyone's creative side. Please do not trade during the flag ceremony.

PLEASE REMEMBER THAT THIS IS FUN!

EMERGENCY PROCEDURES

6. **SPEAKING OF MOSQUITOS** (and chiggers and no-seeums and whatever): They too enjoy Twilight Camp (or at least the people at Camp). Please apply sunscreen/bug repellent prior to camp. Apply liberally. All bug repellent/sunscreen applied at camp must be in lotion form and supplied by the camper. No adult volunteer may apply or supply a camper with bug repellent/sunscreen unless they are that camper's parent or guardian. You may not be allergic to it but someone else may be.
7. **THE PAPERWORK:** We haven't lost a boy yet and the way we track this is by taking attendance. The Lead Walking Den Leader for each Den is given a roster and it is their responsibility to take roll and drop it into the attendance bucket before leaving the opening flag ceremony.

Speaking of attendance, you must distribute and collect Camp nametags each day. The nametags help keep track of who is in Camp.

You will get an Achievement Paper for each boy at the end of camp. This sheet is broken down by Cub Scout Rank so that the Scout has a record of what they **MAY** have completed at Camp. You (now as Akela) will need to initial each boy's paper for the items they have completed. At Friday's flag ceremony, you can give the boys their paper. The Scout can then give a copy to their Den Leader at their Den meeting or have their Akela sign off in their book. These will also be posted on the district website on the last Friday of camp.

Also, the Organizing Committee is always looking for new ideas, constructive criticisms, complaints, etc. to improve next year's Camp. Please complete the Camp Evaluation Form honestly and return it to Headquarters before you leave on Friday.

Rule #1: REMAIN CALM

Rule #2: Follow the given instructions

Evacuation Preparation

- ☞ Each Walking Den Leader will carry a Den Roster with contact phone numbers.
- ☞ Each station has an assigned shelter area
- ☞ Each station has a radio

3 Short Air Horn Blasts

- ☞ All Walking Dens will get in a Patrol Line (single file, with buckets) and Walking Den Leaders will take attendance
- ☞ Walking Dens will follow one station leader, in Patrol Lines, to the Event Center, with the second station leader at the very end.
- ☞ Once inside the Event Center, line up in walking den order, with scouts in a patrol line, sitting on their buckets, and walking den leaders take attendance again.
- ☞ One walking den leader will then proceed to Camp Director at the orange flag for further instructions.
- ☞ Papoose will proceed to the Event Center in the same manner and follow the same procedures.

HINTS FOR TWILIGHT CAMP

Notification of Emergency Evacuation

- ☞ One leader per walking den will meet with the Camp Director at the orange flag and instructions will be given.
- ☞ Once evacuation has been deemed necessary, Walking Den Leaders will contact parents and give them pick-up instructions.
- ☞ Keep track of your den's attendance and wait for arrival of parents.

Missing Boy Procedure

- ☞ Den Leaders will conduct a buddy check.
- ☞ If boy still missing, walking den leader will immediately contact closest station leader who will radio in missing boy.
- ☞ All committee members will conduct a brief search for the boy.
- ☞ 5 short blasts of the air horn, and camp will stop until missing boy is found.
- ☞ Call sheriff.

1. **BEATING THE HEAT:** Yes it's true; North Texas is hot in mid-June. Try wearing light, cool shorts and a hat or cap with a brim. Also, the old trail cowboys had a good idea using a neckerchief soaked in cold water that they tied around their necks to keep cool.
2. **YOU'RE HUNGRY AND THIRSTY:** Pack a brown bag supper, keeping it simple and refreshing (fresh fruit can quench the thirst and fill the belly). Please bring a roomy ice chest with ice or cold packs each day to put your supper in and let your den put their sacks in too. Leave your coolers at your Den Stake and they will be taken to the dinner area. A big old blanket or tarp can double as a great ground cloth. Camp will have cold water available at every station and at Headquarters. **DO NOT BRING FOODS THAT SPOIL**, such as milk, eggs, mayo, etc...
3. **REST FOR THE WEARY:** The supper break/group activity period is either too long or too short, depending upon what is happening, but the actual time is the same: roughly half an hour.
4. **EXUBERANCE OF THE BOYS:** Fun is fun, curiosity is exploring and the outdoors is really "cool", and yes, "Mom always lets me do this" will come up. For the most part, the boys do keep their enthusiasm within bounds. If a problem develops, contact headquarters immediately. Also, if a director says "NO", that is final and volunteers should help enforce that, whether in agreement or not.
5. **RANGE OFFICERS:** The Range Officers will explain the rules, etc. for the Archery and BB Ranges. There is no room for error on the ranges. If a boy does not comply with the rules, the Range Officer will exclude him from that day's activity. Please support the Range Officer's judgment if such a situation occurs.

SAFETY & SECURITY PLAN

12. Scouts must **NOT** bring pocketknives to Camp.
13. Only registered Girl Scouts or Boy Scouts may be Jr. Volunteers.
14. **Siblings will not be allowed to walk with the dens. They must be checked in at the Papoose Area. No strollers. EACH PAPOOSE MUST BE REGISTERED PRIOR TO CAMP.**
15. EVERYONE should be registered prior to Camp.
16. Adults and Jr. Volunteers will **NOT** be allowed to do the crafts. Or other activities. Supplies are bought for registered Scouts only. Please do not ask to take supplies to someone. If a Scout misses the activity, he may have the supplies when he returns.
17. Packs need to make sure they have 2 or 3 full-time adults who can be Walking Den Leaders. It's very confusing for Scouts if adults keep changing or no adults are there.
18. As leaders, remember that things are to be **FUN!** Do not make games into win all competitions. Encourage boys to do their best and have fun.
19. As a volunteer at Camp, please help show the boys respect for our flag by removing hats, stand quietly at attention, and salute when asked.
20. Please do not allow boys to stand on buckets. This is very dangerous.
21. Help boys to understand that "Signs Up" means to be quiet.
22. Good behavior is a must for all persons at Camp. No littering, bad language or inappropriate behavior will be tolerated. Be respectful of Myers Park, its facilities, and other people's property.
23. Remember to follow the Outdoor Code: Be clean in your outdoor manners, be careful with fire, be considerate in the outdoors and be conservation minded.

Rule #1: Safety First

Rule #2: Follow the Rules

- 1) All Scouts, Adult Volunteers, Jr. Volunteers, and Papoose will wear the official 2010 Twilight Camp T-shirt. No altering of official uniform.
- 2) Everyone must wear nametags at all times. Volunteer nametags are available in your den stake bucket or at Headquarters. Scouts will receive theirs in their Scouting rotation on Monday. Papoose will receive theirs when checked into Papoose area.
- 3) All visitors (anyone not registered for Camp) *must* sign-in at Registration Pavilion *prior* to walking around the Camp.
- 4) Visitors *must* wear visitor's wrist identification at all times. Report any visitors not wearing wrist identification
- 5) Early departures and late arrivals (EVERYONE!) *must* report to the Registration Area before leaving or reporting to their Den.

6) Two deep leadership must be maintained. **THERE WILL NEVER BE ANY ADULT ALONE WITH A MINOR** (under the age of 18). Only exception is if the adult is the parent or legal guardian of that particular youth.

7) All vehicles must park in designated areas. See **Parking Procedures** on page 4.

8) All Scouts and Jr. Volunteers will follow the "Buddy System" while in Camp. Minimum of 2 youth together when they have to leave their den area/stations (i.e. Bathroom visit).

9) All Volunteers and Walking Den Leaders must follow the Camp Emergency Procedures when the alarm is sounded.

10) In the event of an emergency, the Camp Director will be in charge until the proper authorities (police, fire, or EMS) arrive. The only exception is during a medical emergency when the Camp Nurse, under the direction of the on-call Camp Physician, will take charge of the situation.

CAMP RULES

1. Be at *least* 20 minutes early. This is a good time for Walking Den Leaders to go through their buckets for nametags and information. This is a good chance for other areas to get ready.
2. Late arrivals and early departures must be sent to the Registration Pavilion before the Scout or adult can join his den or leave Camp.
3. Walking Den Leaders are not to leave their den unless they still have 2-deep leadership.
4. Please, no more than 4 adults with a den.
5. All Scouts must follow the "Buddy System" from the time they check in until they leave Camp for the night. **NO ONE IS TO BE UNACCOUNTED FOR AT ANY TIME DURING CAMP.**
6. Any and all injuries, regardless of severity, must be reported to the First Aid Station each day. Medicine must be in the original Pharmacy labeled bottle and checked in at Nurse's Station. (Scouts with inhalers, Epi pens, or other medicine that must accompany them must notify the First Aid Station each day.)
7. 2010 Twilight Camp T-shirt is the official uniform shirt and must be worn at all times by everyone. No altering of official uniform.
8. Sneakers, hiking boots or other closed-toe shoes and socks must be worn at all times. **NO OPEN -TOE SHOES AT ALL, INCLUDING NO CROCS OR FLIP-FLOPS.** This rule applies to all persons attending camp. You will be sent away until proper footwear is obtained.
9. **NO RUNNING IN CAMP**, except as part of an organized activity or game.
10. Hiking shorts, blue jeans or pants are to be worn. Please, no tight, very short shorts or cutoffs
11. Personal toys, radios or similar electronic devices should be left at home. All such items will be confiscated and returned at the end of the day's activities.